

Idaho Hispanic Chamber of Commerce

Microloan Application Checklist

CHECKLIST

For All Applicants:

- Signed and Completed Loan Application
- Signed and Completed Personal Financial Statement (from each person owning 20% or more of the business)
- Copy of most recent Personal Tax Return (from each person owning 20% or more of the business)
- Copy of Drivers License (from each person owning 20% or more of the business)
- \$25 non-refundable fee

For Existing Businesses:

- Brief History of Operations and Management
- Copy of the past 2 years Business Tax Returns
- Current Business Financial Statement (balance sheet & income statement)

For Start Up Businesses:

- Business Plan
- 1 Year Monthly Projections